

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
July 11, 2017**

A regular meeting of the Board of Commissioners was held on June 13,, 2017 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Dean Duncan
Commissioner: Steve Steurer
Commissioner: David Thomas
Commissioner: Emil Peter
Clerk: Jess Cathers
Police Chief: Leslie Watson
Officer Candidate: Jack Roberts
Local Resident: Gary Doyle
Local Resident: Joseph Burns

The meeting was called to order at 7:00pm. The minutes from the June 13, 2017 meeting were reviewed. Commissioner Peter raised a motion to approve the minutes, Commissioner Steurer seconded the motion and the motion passed.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents. Chief Watson introduced Jack Roberts, candidate for Lincolnshire Police Department Officer, to the board. After speaking with Mr. Roberts regarding his experience and qualifications and the specifics of the position, the board, Chief Watson and Mr. Roberts all agreed to move forward with the hiring process. Commissioner Peter raised a motion to approve the hire of Jack Roberts as a City of Lincolnshire Police Officer, Commissioner Duncan seconded the motion and the motion passed. Mayor Hudson administered the oath to swear in Officer Roberts.

Sanitation Report

Commissioner Peter reported no issues with sanitation. Commissioner Steurer had a question regarding trash cans being collected from behind homes during normal trash pick-up. He will follow up with Waste Management and report his findings at the next meeting.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
August 8, 2017**

A regular meeting of the Board of Commissioners was held on August 8,, 2017 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:00pm. The minutes from the July 11, 2017 meeting were reviewed. Due to the absence of several board members, the meeting lacked the quorum necessary to pass a vote accepting the minutes. No issues were noted, and a vote to accept will be posed at the next meeting.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents. Chief Watson reported a request by Houston Acres to increase the hours patrolled in that city by Lincolnshire police from 60 to 65, with a change in cost from \$25 per hour to \$28 per hour. Chief Watson also proposed using the increased funds to raise the pay for City of Lincolnshire police officers from \$7.75 to \$8.75 effective as of August 1, 2017. There are currently two officers working 32 hours each per week, in addition to Chief Watson who is salaried at \$500 weekly.

Due to the absence of several board members, the meeting lacked the quorum necessary to pass a vote on these items. No issues or objections were noted, and Mayor Hudson approved the requests. Additional discussion is welcome at the next meeting.

Sanitation Report

Commissioner Peter was absent from the meeting, but no issues with sanitation have been reported. Commissioner Steurer has completed a review of sidewalk issues within the City of Lincolnshire and prepared a listing of these items. MSD will be in attendance at the September meeting to answer questions and go over options for drainage and other concerns.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 1 month of the fiscal year to date (7/1/2016 – 7/30/2017) and a list of receipts/disbursements for the month of July 2017 for the Commissioners review. Due to the absence of several board members, the meeting lacked the quorum necessary to pass a vote accepting the month's budget update. No issues were noted, and a vote to accept will be posed at the next meeting.

Old Business

Commissioner Steve Steurer submitted a listing of sidewalk and drainage issues within the City of Lincolnshire. These issues will be discussed further at the September meeting which will also include a representative from MSD.

New Business

At Mayor Hudson's direction, a certified letter will be prepared by Clerk Jess Cathers and mailed by Mayor Hudson, to Joseph and Melissa Burns, owners of the RV parked at 2 Canterbury, advising of possible fines beginning on October 1, 2017. Mr. Burns was asked to provide an update to the board before the next meeting to show he has removed the RV and is no longer out of compliance with code established by the City of Lincolnshire.

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Duncan seconded the motion, and the meeting was adjourned at approximately 7:38 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
September 12, 2017**

A regular meeting of the Board of Commissioners was held on September 12, 2017 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner Dave Thomas
Commissioner Emil Peter
Clerk: Jess Cathers

The meeting was called to order at 7:00pm. The minutes from the August 8, 2017 meeting were reviewed. Commissioner Peter raised a motion to pass the minutes, Commissioner Strauer seconded the motion, and the motion passed.

Due to the absence of several board members at the August meeting, the meeting lacked the quorum necessary to pass a vote accepting the minutes. The August meeting minute were read at the September meeting. Commissioner Duncan raised a motion to accept the minutes, Commissioner Peter seconded the motion and the motion passed.

Police Report

Chief Watson could not attend the meeting due to other obligations, but reported earlier to Mayor Hudson that there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

Discussion was held by the Board regarding the City's option to promote Chief Watson from interim to full time, Chief of Police for the City of Lincolnshire. Commissioner Duncan raised a motion to officially hire Leslie Watson as Chief of Police for the City of Lincolnshire. Commissioner Steurer seconded the motion, with the support of all other in attendance, the motion passed.

Sanitation Report

Commissioner Peter reported no issues with sanitation that he is aware of in the City. Commissioner Steurer has completed a review of sidewalk issues within the City of Lincolnshire and prepared a listing of these items. MSD will be in attendance at the

October meeting to answer questions and go over options for drainage and other concerns.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 2 months of the fiscal year to date (7/1/2016 – 8/30/2017) and a list of receipts/disbursements for the months of July and August 2017 for the Commissioners review. Due to the absence of several board members at the August meeting, the meeting lacked the quorum necessary to pass a vote accepting the month's budget update. Commissioner Peter raised a motion to accept the July budget, Commissioner Thomas seconded the motion, and the motion passed. Commissioner Email raised a motion to accept the August budget, Commissioner Thomas seconded the motion, and the motion passed.

Old Business

Commissioner Steve Steurer submitted a listing of sidewalk and drainage issues within the City of Lincolnshire. These issues will be discussed further at the October meeting which will also include a representative from MSD.

New Business

At Mayor Hudson's direction, a certified letter will be prepared by Clerk Jess Cathers and mailed to all residents with outstanding tax bills.

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Duncan seconded the motion, and the meeting was adjourned at approximately 7:88 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
October 17, 2017**

A regular meeting of the Board of Commissioners was held on October 17, 2017 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner Emil Peter
Clerk: Jess Cathers
Police Officer: John Long

The meeting was called to order at 7:00pm. The minutes from the September 12, 2017 meeting were reviewed. Commissioner Peter raised a motion to pass the minutes, Commissioner Duncan seconded the motion, and the motion passed.

Police Report

Chief Watson could not attend the meeting due to other obligations. Officer Long gave the safety update. He reported there have been no major police issues in the City recently.

Lincolnshire police are routinely doing vacation watches if notified by residents.

Houston Acres has contributed \$100 for the purchase of Halloween candy to be handed out by Lincolnshire Police Department on October 31.

Sanitation Report

Commissioner Peter reported no issues with sanitation that he is aware of in the City.

Commissioner Steurer advised that MSD will be in attendance at the November meeting to answer questions and go over options for drainage and other concerns.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 3 months of the fiscal year to date (7/1/2017 – 9/30/2017) and a list of receipts/disbursements for (7/1/2017 – 9/30/2017) for the Commissioners to review. Commissioner Steurer raised a motion to

accept the August budget, Commissioner Peter seconded the motion, and the motion passed.

Old Business

Commissioner Steve Steurer submitted a listing of sidewalk and drainage issues within the City of Lincolnshire. These issues will be discussed further at the November meeting which will also include a representative from MSD.

New Business

Clerk will mail reminder letter to residents at 21 Canterbury highlighting city ordinance for parking of cars and trailers on property.

No other business at hand, a motion was made by Commissioner Dean to adjourn, Commissioner Steurer seconded the motion, and the meeting was adjourned at approximately 7:38 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
November 21, 2017**

A regular meeting of the Board of Commissioners was held on November 21, 2017 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner: Emil Peter
Commissioner: David Thomas
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:00pm. The minutes from the October 17, 2017 meeting were reviewed. Commissioner Duncan raised a motion to pass the minutes, Commissioner Steurer seconded the motion, and the motion passed.

Police Report

Chief Watson stated a resident just outside the city had reported someone accessing items in a car left unlocked. Chief Watson reminded everyone to always be sure to keep cars locked to deter this type of crime.

Commissioner Peter described an incident earlier in the month where he saw a man enter his lawn after midnight, claiming he was being chased by someone in a car. Commissioner Peter attempted to report the event to both Lincolnshire and Louisville Metro Police Departments. LMPD came to the scene, but were unable to locate the man or the car alleged to have been chasing him.

Lincolnshire police are routinely doing vacation watches if notified by residents.

Sanitation Report

Commissioner Peter reported no issues with sanitation that he is aware of in the City.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 4 months of the fiscal year to date (7/1/2017 – 10/31/2017) and a list of receipts/disbursements for (7/1/2017 –

10/31/2017) for the Commissioners to review. Commissioner Duncan raised a motion to accept the October budget, Commissioner Steurer seconded the motion, and the motion passed.

Old Business

Clerk Cathers mailed parking ordinance reminder letter to owner/residents of 21 Canterbury Drive.

New Business

A discussion erupted among the board regarding the best way for residents to handle contacting police/fire/EMS for events within the City of Lincolnshire. The board decided to appoint a Safety Commissioner. Commissioner Thomas volunteered to serve in the position. Commissioner Peter raised a motion to appoint Commissioner Thomas as Safety Commissioner, Commissioner Steurer seconded the motion, and the motion passed. Commissioner Thomas will work with Chief Watson to create information outlining best practices for how residents should report emergency and non-emergency events to the proper authorities.

Chief Watson also advised she will be looking at options for selling one of the city's police cars and purchasing another vehicle in better condition. Chief Watson will provide more details as they become available.

No other business at hand, a motion was made by Commissioner Duncan to adjourn, Commissioner Steurer seconded the motion, and the meeting was adjourned at approximately 7:38 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
December 12, 2017**

A regular meeting of the Board of Commissioners was held on December 12, 2017 at Pizza Place. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner: Emil Peter
Commissioner: David Thomas
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 5:30pm. The minutes from the November 21, 2017 meeting were reviewed. Commissioner Streurer raised a motion to pass the minutes, Commissioner Thomas seconded the motion, and the motion passed.

Police Report

Chief Watson advised of a recent domestic event in Avondale, to which Officer Long had responded.

Lincolnshire police are routinely doing vacation watches if notified by residents.

No other issues have been reported around the city.

Sanitation Report

Commissioner Peter reported no issues with sanitation that he is aware of in the City.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 5 months of the fiscal year to date (7/1/2017 – 11/30/2017) and a list of receipts/disbursements for (7/1/2017 – 11/30/2017) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Duncan seconded the motion, and the motion passed.

Old Business

Mayor Hudson announced that full coverage insurance on the un-drivable police cruiser had been dropped.

New Business

Commissioner Thomas will continue to work with Chief Watson to create information outlining best practices for how residents should report emergency and non-emergency events to the proper authorities.

Chief Watson is still looking at options for selling one of the city's police cars and purchasing another vehicle in better condition. Chief Watson will provide more details as they become available.

No other business at hand, a motion was made by Commissioner Thomas to adjourn, Commissioner Duncan seconded the motion, and the meeting was adjourned at approximately 6:08 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
January 9, 2018**

A regular meeting of the Board of Commissioners was held on January 9, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dave Thomas
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:00pm. The minutes from the December 12, 2017 meeting were reviewed. Due to the absence of several board members, the meeting lacked the quorum necessary to pass a vote accepting the minutes. No issues were noted, and a vote to accept will be posed at the next meeting.

Police Report

Chief Watson stated a resident had reported that over Thanksgiving his basement window had been kicked in. He stated that some things had been looked through, but the only item he noticed missing was a large jar of change he estimated to contain around \$500.

Chief Watson also advised another resident had reported that his truck had been gone through while park in his driveway. No items reported missing.

Chief Watson reported there have been no other major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

Sanitation Report

Commissioner Peter was absent from the meeting, but no issues with sanitation have been reported.

Treasury Report

City financial documents were not available at the time of the meeting due to the city accountant being out of the office due to illness.

No issues were noted, the financial reports and a vote to accept will be posed at the next meeting.

Old Business

Chief Watson advised that the all insurance has been canceled on the "un-drivable" police car.

New Business

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Thomas seconded the motion, and the meeting was adjourned at approximately 7:38 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
February 13, 2018**

A regular meeting of the Board of Commissioners was held on February 13, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dave Thomas
Commissioner: Dean Duncan
Commissioner: Emil Peter
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:00pm. Due to the absence of several board members at the January meeting, the meeting lacked the quorum necessary to pass a vote accepting the December meeting minutes. Therefore, the minutes from the December 12, 2017 meeting were reviewed. No issues were noted, and a vote to accept the minutes was raised by Commissioner Steurer. The motion was seconded by Commissioner Duncan, and the motion passed. The January minutes were then reviewed. Commissioner Steurer raised a motion to accept the minutes, Commissioner Thomas seconded the motion, and the motion passed.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

Sanitation Report

Commissioner Peter advised that one city resident reported her trash was not picked up as expected. Waste Management was contacted, and her trash was picked up the following day. Commissioner Peter also stated that another resident reported she had called animal control to trap a raccoon spotted in her ditch.

Treasury Report

Due to the absence of several board members at the January meeting and illness in the accounting office, the January meeting lacked the quorum necessary to pass a vote accepting the December budget documents. Therefore, the reports from December and January were presented together.

Clerk Jess Cathers distributed an accounting report for the 7 months of the fiscal year to date (7/1/2017 – 1/31/2017) and a list of receipts/disbursements for (7/1/2017 – 1/31/2017) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Thomas seconded the motion, and the motion passed.

Old Business

There was no old business to review.

New Business

The board agreed to look in to options for replacing the city's holiday decorations prior to the 2018 holiday season.

The board discussed adding banners to the lamp poles inside Lincolnshire. Commissioner Thomas will inquire with his contact at Signs Now, and report his findings at the next meeting.

The board agreed to have Clerk Cathers continue to represent Lincolnshire as we work to secure Google Fiber internet connectivity for our city.

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Thomas seconded the motion, and the meeting was adjourned at approximately 7:58 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
March 13, 2018**

A regular meeting of the Board of Commissioners was held on March 13, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dave Thomas
Commissioner: Emil Peter
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:04pm. The February minutes were reviewed. Commissioner Peter raised a motion to accept the minutes, Commissioner Steurer seconded the motion, and the motion passed.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

Sanitation Report

Commissioner Peter advised there have been no sanitation issues reported within the city of Lincolnshire.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 8 months of the fiscal year to date (7/1/2017 – 2/28/2017) and a list of receipts/disbursements for (7/1/2017 – 2/28/2017) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

Old Business

During the January and February meetings the board discussed adding seasonal/holiday banners to the lamp poles inside Lincolnshire. The board would also like to consider using banners designed to appear in a style similar to classic City of Lincolnshire signage

from the city's founding. Commissioner Thomas will work on creating a design for review at a later meeting.

There was no other old business to review.

New Business

Commissioner Peter reported seeing an increasing number of large "delivery" trucks on the streets within Lincolnshire. The board agreed to make efforts to observe traffic within the city and will discuss their finds at the March meeting.

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Thomas seconded the motion, and the meeting was adjourned at approximately 7:48 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
April 10, 2018**

A regular meeting of the Board of Commissioners was held on April 10, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner: Emil Peter
Police Chief: Leslie Watson

The meeting was called to order at 7:03pm. The March minutes were reviewed. Commissioner Steurer raised a motion to accept the minutes, Commissioner Peter seconded the motion, and the motion passed.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

Sanitation Report

Commissioner Peter advised there have been no sanitation issues reported within the city of Lincolnshire.

Treasury Report

Mayor Hudson distributed an accounting report for the 9 months of the fiscal year to date (7/1/2017 – 4/30/2017) and a list of receipts/disbursements for (7/1/2017 – 4/30/2017) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

Old Business

Commissioner Thomas will continue to work on creating designs for seasonal/holiday banners and city signage inside Lincolnshire.

There was no other old business to review.

New Business

No other business at hand.

The meeting was adjourned at approximately 7:30 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
May 9, 2018**

A regular meeting of the Board of Commissioners was held on May 9, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner: Emil Peter
Commissioner: David Thomas
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:05pm. The April minutes were reviewed. Commissioner Duncan raised a motion to accept the minutes, Commissioner Peter seconded the motion, and the motion passed.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

The city's newest police car has arrived and was viewed by the board members.

Sanitation Report

Commissioner Peter advised there have been no sanitation issues reported within the city of Lincolnshire.

Treasury Report

Clerk Cathers distributed an accounting report for the 10 months of the fiscal year to date (7/1/2017 – 4/30/2017) and a list of receipts/disbursements for (7/1/2017 – 4/30/2017) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

The board reviewed the budget for the upcoming Fiscal year. An open floor was available for members and residents to ask questions and offer suggestions. Another reading will take place at the June meeting.

Old Business

Commissioner Thomas will continue to work on creating designs for seasonal/holiday banners and city signage inside Lincolnshire.

Chief Watson will work with the board to evaluate options for adding city/police decals to the new cruiser.

Mayor Hudson will follow up with contact info for the city lawyer, so that Clerk Cathers can draft a letter to the resident at 21 Canterbury warning of possible action the city may pursue regarding RV parking within city limits.

There was no other old business to review.

New Business

No other business at hand, the meeting was adjourned at approximately 8:12 pm.

**City of Lincolnshire
Board of Commissioners
Minutes of Meeting
June 12, 2018**

A regular meeting of the Board of Commissioners was held on June 12, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson
Commissioner: Steve Steurer
Commissioner: Dean Duncan
Commissioner: Emil Peter
Clerk: Jess Cathers
Police Chief: Leslie Watson

The meeting was called to order at 7:00pm. The May minutes were reviewed. Commissioner Peter raised a motion to accept the minutes, Commissioner Steurer seconded the motion, and the motion passed.

Police Report

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

Chief Watson also advised Metro had been in the area to remove several trees which had fallen on roadways during recent storms.

Officer Mike Long is leaving Lincolnshire PD to pursue other opportunities.

Sanitation Report

Commissioner Peter advised there have been no sanitation issues reported within the city of Lincolnshire.

Treasury Report

Clerk Cathers distributed an accounting report for the 11 months of the fiscal year to date (7/1/2017 – 5/31/2017) and a list of receipts/disbursements for (7/1/2017 – 5/31/2017) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

The board reviewed the budget for the upcoming Fiscal year.

An open floor was available for members and residents to ask questions and offer suggestions. The Board then took up a vote for the following ordinances:

Ordinance #1 Levying an ad valorem tax for FY 2018-2019

Commissioner Peter raised a motion to accept the budget, Commissioner Duncan seconded the motion, and the motion passed.

Ordinance #2 Levying a sanitation fee for FY 2018-2019

Commissioner Duncan raised a motion to accept the budget, Commissioner Peter seconded the motion, and the motion passed.

Ordinance #3 Adopting City of Lincolnshire annual budget for FY 2018-2019

Commissioner Duncan raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

Old Business

Mayor Hudson will follow up with contact info for the city lawyer, so that Clerk Cathers can draft a letter to the resident at 21 Canterbury warning of possible action the city may pursue regarding trailer parking within city limits.

There was no other old business to review.

New Business

No other business at hand, the meeting was adjourned at approximately 8:12 pm.

Treasury Report

Clerk Jess Cathers distributed an accounting report for the 12 months of the fiscal year to date (7/1/2016 – 6/30/2017) and a list of receipts/disbursements for the month of June 2017 for the Commissioners review. Clerk Jess Cathers presented a bill for the City's insurance due in the amount of \$9,116.80, and suggested the bill be paid in full using available funds for the City budget. Commissioner Steurer raised a motion to accept the budget, Commissioner Duncan seconded the motion, and the motion passed. Commissioner Steurer raised a motion to approve payment of \$9,116.80 from the City funds, Commissioner Duncan seconded the motion, and the motion passed.

Old Business

At Mayor Hudson's direction, a certified letter was sent by Clerk Jess Cathers to Joseph and Melissa Burns, owners of the RV parked at 2 Canterbury, requesting information on their plans to move RV in order to comply with city ordinances. Mr. Joseph Burns attended the meeting and advised he was making efforts to sell the RV as soon as possible. Mr. Burns was asked to provide an update to the board before the next meeting.

New Business

Commissioner Steurer will follow up with MSD regarding slight flooding issues along parts of Pembroke Road. Commissioner Steurer will also follow up on options for making repairs to the city's sidewalks. He will present his findings at the August meeting.

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Duncan seconded the motion, and the meeting was adjourned at approximately 7:58 pm.