

**City of Lincolnshire  
Board of Commissioners  
Minutes of Meeting  
August 14, 2018**

A regular meeting of the Board of Commissioners was held on August 14,, 2018 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson  
Commissioner: Steve Steurer  
Commissioner: Dean Duncan  
Commissioner: David Thomas  
Commissioner: Emil Peter  
Clerk: Jess Cathers  
Police Chief: Leslie Watson  
Resident: Sister Rochelle

The meeting was called to order at 7:00pm. Due to the absence of several board members, the July meeting lacked the quorum necessary to pass a vote accepting the June minutes. No issues were noted, and a vote to accept minutes from the June meeting was posed by Commissioner Duncan. Commissioner Steurer seconded the motion, and the motion passed.

**Police Report**

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are routinely doing vacation watches if notified by residents.

**Sanitation Report**

Commissioner Peter advised there were no sanitation issues he was aware of inside the city.

**Treasury Report**

Clerk Jess Cathers distributed an accounting report for 6/1/2017 – 7/30/2018 and a list of receipts/disbursements for the months of June and July 2018 for the Commissioners review. Due to the absence of several board members, the June meeting lacked the quorum necessary to pass a vote accepting the month's budget update. No issues were noted on either month's budgets. A vote to accept the June budge was raised by Commissioner Duncan, Commissioner Peter seconded the motion, and the motion passed. Commissioner Duncan also raised a motion to accept the July budget, Commissioner Peter seconded the motion, and the motion passed.

**City of Lincolnshire  
Board of Commissioners  
Minutes of Meeting  
January 08, 2019**

A regular meeting of the Board of Commissioners was held on January 8, 2019 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson  
Commissioner: Dean Duncan  
Commissioner: Emil Peter  
Commissioner: David Thomas  
Commissioner: Steve Steuer  
Police Chief: Leslie Watson

Residents: Sister Rochelle - 6 Pembroke Rd.  
Ms. Ray - 5 Pembroke Rd.  
Ms. Alberding & David - 1 Pembroke Rd.

The meeting was called to order at 7:01pm. Mayor Hudson administered the oath of office to Commissioners Duncan, Steuer, Peter and Thomas, who were newly elected or appointed as Commissioners. The December 2018 meeting minutes were reviewed. Commissioner Peter raised a motion to accept the minutes, Commissioner Steuer seconded the motion, and the motion passed.

**Police Report**

Chief Watson reported there have been no significant police issues in the City recently. Mayor Hudson will contact Metro Council Parker's office about installation of a streetlight and ponding water at the intersection of Pembroke Road and Browns Lane. Residents have expressed concerns about the heavy traffic and poor visibility at night when turning, and water standing on Pembroke at the intersection. The Mayor will invite Ms. Parker or her assistant to future Lincolnshire meetings to discuss such issues.

**Sanitation Report**

Sister Rochelle reported that garbage is not being picked up at 2714 Browns Lane for some reason. Commissioner Peter will contact Waste Management to get the issue resolved.

**Treasury Report**

The Commissioners reviewed financial reports for 6 months of the fiscal year to date (7/1/2018 – 12/31/2018) and a list of receipts/disbursements for the month of December. Commissioner Thomas raised a motion to accept the financial reports, Commissioner Steuer seconded the motion, and the motion passed.

### **Old Business**

Commissioner Steuer has obtained copies of ordinances from some of the surrounding small cities. These will be used for comparison to City of Lincolnshire's ordinances at future meetings to determine if revisions to Lincolnshire's ordinances should be considered, particularly parking and parking violation fees.

### **New Business**

Ms. Raye explained how water from the street comes up close to her home during heavy downpours. It is expected that an upcoming MSD project to help water drainage from near Sister Rochelle's home will help alleviate this problem. Sister Rochelle provided a contact for that work from MSD as John Matthews, Construction Inspector, 502-540-6308, mobile 502-475-5611, [johnmatthew@loumsd.org](mailto:johnmatthew@loumsd.org). Commissioner Duncan will contact Mr. Matthews for an update on this project and invite him to the next Lincolnshire meeting.

No other business at hand, the meeting was adjourned at approximately 7:55 pm.

Dean A. Duncan  
Commissioner

### **Old Business**

No old business on record.

### **New Business**

Board members will be reviewing the current parking ordinance and debating any possible changes over the next several meetings.

Sister Rochelle advised she was having issues with wild animals including opossums and raccoons around her property due to untrimmed trees and shrubbery adjacent to her property. She requested the council's help in determining who is responsible for the upkeep of that area.

A city wide yard sale will be held on Saturday September 7<sup>th</sup> beginning at 7am. Fliers will be distributed inviting residents to participate.

No other business at hand, a motion was made by Commissioner Steurer to adjourn, Commissioner Thomas seconded the motion, and the meeting was adjourned at approximately 7:58 pm.

**City of Lincolnshire  
Board of Commissioners  
Minutes of Meeting  
March 12, 2019**

A regular meeting of the Board of Commissioners was held on March 12, 2019 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson  
Commissioner: Steve Steurer  
Commissioner: Dean Duncan  
Commissioner: David Thomas  
Clerk: Jess Cathers  
Police Chief: Leslie Watson  
Residents: Sister Rochelle  
Residents: Leo & Mary Fonte  
Residents: Janet & Kevin Seuer

The meeting was called to order at 7:05pm. The January meeting minutes were reviewed (There was no quorum for the February meeting). Commissioner Steurer raised a motion to accept the minutes, Commissioner Thomas seconded the motion, and the motion passed. Minutes from the March 5<sup>th</sup> special meetings were also reviewed. Commissioner Thomas raised a motion to accept the minutes, Commissioner Steurer seconded the motion, and the motion passed.

**Police Report**

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are currently doing 'vacation watches' as requested by city residents.

**Sanitation Report**

Commissioner Peter was absent, but had advised there have been no sanitation issues reported within the city of Lincolnshire.

**Treasury Report**

Clerk Cathers distributed an accounting report for the 8 months of the fiscal year to date (7/1/2019 – 2/28/2019) and a list of receipts/disbursements for (7/1/2018 – 2/28/2019) for the Commissioners to review. Commissioner Duncan raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

### **Special Business**

A special session of the meeting was opened up for the final reading and ratification of Ordinance 1 Series 2019 regarding changes to the tax rate within the city.

\*On July 1, 2019 Lincolnshire will raise the tax rate from the current rate of 5.75% to match that to be decided by Louisville Metro Council at their meeting to be held March 17, 2019. The expected raise will be to a rate of 12.5%.\*

The floor was opened to the public and concerns of residents were heard and addressed.

Commissioner Duncan raised a motion to accept the ordinance, Commissioner Steurer seconded the motion, and the motion passed

### **Old Business**

There was no old business to review.

### **New Business**

The board will research ideas on how to improve the Lincolnshire Police Department, to better serve city residents. Chief Watson advised she has spoken with a person interested in becoming a Lincolnshire Police Officer. Chief Watson will set up a time for the potential new officer to meet with the board.

No other business at hand, the meeting was adjourned at approximately 8:02 pm.

**City of Lincolnshire  
Board of Commissioners  
Minutes of Meeting  
April 9, 2019**

A regular meeting of the Board of Commissioners was held on April 9, 2019 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson  
Commissioner: Steve Steurer  
Commissioner: Emil Peter  
Commissioner: David Thomas  
Clerk: Jess Cathers  
Police Chief: Leslie Watson

The meeting was called to order at 7:05pm. Minutes from the March 12<sup>th</sup> meeting were reviewed. Commissioner Peter raised a motion to accept the minutes, Commissioner Steurer seconded the motion, and the motion passed.

**Police Report**

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are currently doing 'vacation watches' as requested by city residents.

Commissioner Thomas presented graphics for a mockup of the paint and decal options for the city's newest police car.

**Sanitation Report**

Commissioner Peter advised there have been no sanitation issues reported within the city of Lincolnshire.

**Treasury Report**

Financials were not available for the month as accountant has been ill and out of the office, but there are no known issues with the city budget and the clerk and board continue to work to prepare a budget for the upcoming fiscal year.

**Old Business**

There was no old business to review.

### **New Business**

The board will research ideas on how to improve the Lincolnshire Police Department, to better serve city residents. Chief Watson advised she has spoken with a person interested in becoming a Lincolnshire Police Officer. Chief Watson will set up a time for the potential new officer to meet with the board.

No other business at hand, the meeting was adjourned at approximately 8:00 pm.

**City of Lincolnshire  
Board of Commissioners  
Minutes of Meeting  
May 21, 2019**

A regular meeting of the Board of Commissioners was held on May 21, 2019 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson  
Commissioner: Steve Steurer  
Commissioner: Dean Duncan  
Commissioner: David Thomas  
Clerk: Jess Cathers

The meeting was called to order at 7:05pm. The April meeting minutes were reviewed Commissioner Steurer raised a motion to accept the minutes, Commissioner Thomas seconded the motion, and the motion passed.

**Police Report**

Chief Watson was unable to attend but reported there have been no major police issues in the City recently. Lincolnshire police are currently doing 'vacation watches' as requested by city residents.

Mayor Hudson presented the notarized oath of new Lincolnshire Police Officer, Anita Thomas.

**Sanitation Report**

Commissioner Peter was absent, but had advised there have been no sanitation issues reported within the city of Lincolnshire.

**Treasury Report**

Clerk Cathers distributed an accounting report for the 10 months of the fiscal year to date (7/1/2019 – 4/30/2019) and a list of receipts/disbursements for (7/1/2018 – 4/30/2019) for the Commissioners to review. Commissioner Duncan raised a motion to accept the budget, Commissioner Steurer seconded the motion, and the motion passed.

### **Special Business**

A special session of the meeting was opened up for the first reading of Ordinances 2,3, and 4 Series 2019 regarding property tax rate within the city, sanitation fees within the city, and the budget for FY2019-2020.

### **Old Business**

There was no old business to review.

### **New Business**

The board will revisit revamping the city's parking ordinance after the July meeting. No other business at hand, the meeting was adjourned at approximately 7:50 pm.

**City of Lincolnshire  
Board of Commissioners  
Minutes of Meeting  
June, 11, 2019**

A regular meeting of the Board of Commissioners was held on June 11, 2019 at the Louisville East Nursing Home. Those in attendance were:

Mayor: Lew Hudson  
Commissioner: Emil Peter  
Commissioner: Dean Duncan  
Commissioner: David Thomas  
Clerk: Jess Cathers  
Police Chief: Leslie Watson

The meeting was called to order at 7:00pm. The May meeting minutes were reviewed Commissioner Peter raised a motion to accept the minutes, Commissioner Thomas seconded the motion, and the motion passed.

**Police Report**

Chief Watson reported there have been no major police issues in the City recently. Lincolnshire police are currently doing 'vacation watches' as requested by city residents.

**Sanitation Report**

Commissioner Peter advised there have been no sanitation issues reported within the city of Lincolnshire.

**Treasury Report**

Clerk Cathers distributed an accounting report for the 11 months of the fiscal year to date (7/1/2019 – 5/31/2019) and a list of receipts/disbursements for (7/1/2018 – 5/31/2019) for the Commissioners to review. Commissioner Peter raised a motion to accept the budget, Commissioner Duncan seconded the motion, and the motion passed.

### **Special Business**

A special session of the meeting was opened up for the final reading of Ordinances 2,3, and 4 Series 2019 regarding property tax rate within the city, sanitation fees within the city, and the budget for FY2019-2020.

The floor was opened to the public and concerns of residents were heard and addressed.

Commissioner Peter raised a motion to accept the ordinance, Commissioner Thomas seconded the motion, and the motion passed for Ordinance 2.

Commissioner Peter raised a motion to accept the ordinance, Commissioner Thomas seconded the motion, and the motion passed for Ordinance 3.

Commissioner Peter raised a motion to accept the ordinance, Commissioner Thomas seconded the motion, and the motion passed for Ordinance 4.

### **Old Business**

There was no old business to review.

### **New Business**

The board will revisit revamping the city's parking ordinance after the July meeting. No other business at hand, the meeting was adjourned at approximately 7:50 pm.